

PRESTON COUNTY PSD#1 MINUTES (REGULAR MEETING)

Date:08/26/25

Time: 2:00pm

Facilitator: Preston County PSD 1 Office

Board members

Rodney Liston (Chairman) Present

John Bishoff (Secretary) Present

Justin Icard (Treasurer) Present

TIME	Item
2:00PM	Call to Order –
	Timecard Review: Approved
	Welcome Visitors: Robbie Baylor (EDA) – Pay requisition #3 Motioned by Rodney Liston to Approve payment Seconded by Justin Icard – Approved 265947.95 payments for Thrasher and Ohara Checks signed by Rodney Liston and Christina Strahin
	Cullin (Thrasher) – Masontown Project doing well just a couple customer complaints that he will take care of.
	Public Relation: Customer with TAP application on the Kingwood Pike has called the PSC and counter commission because he put in application in June . We didn't get permits back from DOH until August. The company that does the drilling machine has broken down. We have no ETA on when he will be available.
	Correspondences: Tina stated that Blue Ridge Fiber Had NSF check. The bank call and ask her to come to the Reedsville location and discuss a NSF check written by one of our customers and the check covered 3 accounts totaling

TIME	Item
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\$5230.13.

The check was issue on the 8th of Aug and was presented for payment to PSD#1 on the 11th and was returned NSF on the 15th. Tina couldn't reach anyone at Blue Ridge Fiber, so Rodney spoke to Jennifer at their office and she stated that there was a 2-step authorization process and the second step wasn't completed so it was returned.

At 12:30pm on 08/15 someone from the maintenance department at Blue Ridge came to our office with a check from the same account number to cover the NSF check. Tina advised them that we could not except a check from the same account to cover a bad check, it would need to be a cashier's check or card until further notice. 2 hours later Jennifer came to the office with a letter showing that the account was in good standing. Tina explained it's the same rule for every customer that gives us a check that will not clear the bank.

Because of their delinquent history and now the return check. Blue Ridge Fiber is on a 12-month probation and can only pay with cashiers check, money order, cash or card. Tina will draft a letter to customer advising of 12 months check block and sec dept.

Staffing for PSD1: Update on Bradon visit with surgeon on 28th may return on light duty in sept. No other needed at this time. Tina stated that she would like to hire part time person for office in the future.

Good of the District. -

Chief Operator Report: -

Business Office Updates:

- *Letter to Blue Ridge Fiber LLC (Formally Superior)
They have only paid 1 security deposit with 3 remaining.
 - *Returned Check from Blue Ridge Fiber LLC NSF (see Communications)
 - *Leak Adjustments
 - Dakotah Hyre - denied
 - Melinda Sisler - approved
-

TIME

Item

Makenzie & Derek Armstrong - approved
Chris Stone - approved

Financial Report from Dorinda Kisner: emailed from Dorinda

Executive Session:

None needed.

Adjournment : Rodney Liston

Rodney Liston *Rodney Liston*

John Bishoff *John Bishoff*

Justin Icard *Justin Icard*