

# PRESTON COUNTY PSD#1 MINUTES (REGULAR MEETING)

Date:01/27/26

Time: 4:00pm

Facilitator: Preston County PSD 1 Office

## Board members

Rodney Liston (Chairman) - Present

John Bishoff (Secretary) - Present

Justin Icard (Treasurer) - Present

TIME	Item
4:00PM	Call to Order – Rodney Liston
	Timecard Review: approved
	Minute meetings from last meeting : Approved Rodney Liston motioned Justin Icard seconded
	Welcome Visitors: Cullin – unable to attend because of weather Robbie – unable to attend because of weather Penny Nicholson- Rodney addressed Pennys question list that was given to him after the last meeting. What Tinas job was in the meeting Addressed locking the door during previous meetings for security reasons. He wanted to know if she had any evidence or accusation of anyone that we purposely locked out of the meeting. She stated that the gentleman that was sitting next to her said he was locked out. He ask her again if she had an evidence or accusation of anyone we had locked out. She again stated about the gentleman from the news paper. Rodney stated that he has contacted the police department about getting a copy of the police department from the case PSD1 filed against previous employees and is waiting to hear back for the copy. He stated that he also contacted the prosecuting attorneys office about there findings on the

TIME	Item
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case.

Justin Icard and Johnny Bishoff will be scheduling there board meeting class.

He addressed her question about Justin looking at financial reports... We have a full scale accountant to handle and review financial and budget items. That all the board members get copies of the financials.

Gary Nicholson- No show

**Public Relation:**

Denzil Shaw questioned his bill usage. Tina stated that we have checked his meter previously with a data logger. He doesn't believe he is using usage that is on his bill. Eric said we can have the meter check by Mub or Kingwood but if the meter came back as ok the customer would have to pay for the test. Mr shaw did not official state he wanted the meter tested. So no further actual on PSD#1 side will be taken at this time.

**Correspondence:**

**Staffing for PSD1:** Requesting full time office assistant - Rodney stated that he agreed.To get the posting prepared for next meeting. Samantha Stone suggested that we talk to Robbie about potential getting funding for training. Rodney ask Paige and Eric if they would need field person for spring. Rodney stated that we need to discuss with Dorinda about cost. To make a posting for field person.

**Good of the District. -**

\*Cost of Living Adjustment Discussion - Approved to be back dated to 01/01/2026 Motioned by Rodney Liston Seconded by Justin Icard

\*Water Quality Complaints - 0

\*Penalty Fee Refusal - 2

**Chief Operator Report: -**

TIME

Item

**Business Office Updates:**

\*Leak adjustment considerations

\*Pell-Monahan- Approved

\*Disconnecting Accounts that have a known leak but customer not taking care of problem

**Termination and Penalty information DEC 2025 - JAN 2026**

12/23 = Penalties applied 357 accounts \$2879.30

Jan 2 = Terminations mailed 249 accts \$20468.11 past due

Jan 5 = Terminations emailed 153 accounts

Jan 6 & 7= 161 Doors Tagged

Jan 9 = 42 Phone calls made

Jan 12 = 51 Phone calls made

Jan 13 = **8 Terminations completed with 17 additional accounts promised to pay.**

Financial Report from Dorinda Kisner: emailed from Dorinda

Executive Session:

**Adjournment :**

Rodney Liston



John Bishoff



Justin Icard

