

# PRESTON COUNTY PSD#1 MINUTES (REGULAR MEETING)

Date:07/22/25

Time: 2:00pm

Facilitator: Preston County PSD 1 Office

## Board members

Rodney Liston (Chairman) Present

John Bishoff (Secretary) Present

Justin Icard (Treasurer) Present

TIME	Item
2:00PM	<p>Call to Order -</p> <p>Timecard Review: Approved</p> <p>Welcome Visitors:</p> <p>Robbie Baylor (EDA) - Pay requisition signed by Rodney Liston in the amount of \$236,515.65</p> <p>\$31,896.15 to Thrasher</p> <p>\$19,705.50 to Contractor</p> <p>\$756.00 to the EDA</p> <p>Have not received check from county commissioners' office so Robbie stated she will call Nate at County Commission again. Rodney made a motion to sign pay requisition number 2 and signed. Seconded BY John Bishoff.</p> <p>Checks signed by Christina Strahin and Rodney Liston.</p> <p>Cullin (Thrasher) - On going project update. Project on course. By the time Aug meeting contractor will mostly be done. The pond is going to be open cut. Birds Creek Water line replacement update. We currently have a 2-inch line and the DEP (Greg Hines) needs the line upgraded and is willing to pay for that. They need 50 gals a minute 24 hours a day. This runs on a pump station. Eric stated that the plant would have to run 24 hours a day to run 2 pumps and to keep Dalton tank full. They would not be able to work. Dorinda stated that the electric</p>



**TIME****Item**

bill would also double. Cullin stated that he would go back to DEP and discuss issues. Will update next meeting.  
Collin presented a presentation for rate increase grant eligibility and the difference between rate increase for project or rate for cost. For a possible 7% increase.

Dorinda Kisner (Accountant) – PSD#1 is financially struggling. We need to pursue an operations rate increase. Last rate increase was Dec 2023 9%. Suggested that we do a rate increase over 5 years. Eric and Paige set up meeting to discuss finances with Dorinda and she stated that spending is up due to supply purchases. PSD#1 has had to borrow against SB234 of 80000.00 that will need to be paid back. Dorinda stated that she would take the initial stages by contacting Steptoe and Johnson.

Rodney Liston Motioned to begin rate increase. Seconded by Johnny Bishoff.

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**Public Relation:**

Workman – old business – Closed by Rodney Liston - Workman never showed or requested to attend meeting to discuss issues.

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**Correspondences:**

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**Staffing for PSD1:** Brandon was injured and Paige stated that it was just a job that went wrong, and the embankment broke. Paige stated that Brandon will not be back for 4 to 6 months. Paige stated that PSD#1 will be looking for parttime operator. Tina suggested that we get temporary help and Paige and Eric stated they did not want to go that route.

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**Good of the District. -**

Rate Increase – comments above.

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**Chief Operator Report: -**

\*If Brandon decides he doesn't want to operate then the board approved to hire another operator.

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## TIME

## Item

\*Paige stated that it is almost done with Gladesville extension.  
\*3 taps completed since last meeting  
\*Rodney wanted to know if we could do a project for Kingwood Pike to stop all the leaks. Paige stated that it would be to expensive.

**Business Office Updates:**

Lucas Tatham - Old Business Bill Adjustment - Rodney wanted to know if Data Logger pulled yet and Paige said no they forgot Letter to Blue Ridge Fiber LLC - Approved to send Leak Adjustment Application Leo Caso - Approved Closing Clear Mountain Bank Account Ending 6961 This account was originally open while Danny Layton and Mike Adams were here and is labeled Line Ext & Maintenance and no longer serves a purpose. Transfer the current balance to the Operating account. *Motioned by Rodney Liston to close*  
*Seconded by Johnny Bishoff. (Approved)*

Financial Report from Dorinda Kisner: emailed from Dorinda

**Executive Session:**

None needed.

**Adjournment :**

Rodney Liston

John Bishoff

Justin Icard